



**Minutes from the meeting in  
Programme Committee for Global Health  
Monday 7 March 2022 at 14.30 – 16.00 p.m.**

**Attendees:** Ingvild Fossgard Sandøy (head); Thorkild Tylleskär; David Lackland Sam; Bente Moen (Head of CIH); Tehmina Mustafa; Ingunn Marie S. Engebretsen, Cecilie Gjerde Gjengedal (IKO); Sven Gudmund Hinderaker (some had to leave early due to meeting with the Rwandan ambassador)

**Secretary:** Linda Karin Forshaw

**I Approval of the Agenda**

The agenda was approved.

**II Minutes from the Programme Committee meeting on 24 January 2022**

The minutes were approved.

**III Matters arising from the minutes**

Subject 7/22 - Supervisor's and student's confidential statements. After revision the statements were circulated to the members for final approval. There were a few comments which the head has incorporated, and the statements are now approved.

**Subject 12/22 Matters of information**

***NOKUT inspection of UiB's systematic study quality work 2022***

The National Agency for Quality in Education (NOKUT) will this spring start periodic inspection of the University of Bergen's systematic quality work for the education. UiB's quality system was last approved in 2014, and the study quality regulations state that this should take place every 8 years. The quality systems for education and for PhD education at UiB follows the same overarching principles for evaluation and reporting but has separate rules and routine descriptions.

***Schedule, three-year course evaluations***

In accordance with UiB's Quality System for Education, in addition to annual self-assessments of individual courses, more comprehensive course evaluations should be carried out every three years. The Head of the Program Committee has the responsibility for making a plan for course evaluation so that all courses have completed a more thorough evaluation, including student evaluation, during a three-year period. The course coordinators are responsible for the evaluation of their courses, that a student evaluation is

carried out, and to analyze and follow up the results, including preparing proposals for improvement measures.

### ***Self-assessments from the program committees for 2021***

As part of this cyclical study quality work, the Faculty will hold dialogue meetings with its academic environments about the educational activities. The annual self-assessments of courses and at program level form the basis for the annual dialogue meetings which culminate in UiB's overarching Study Quality Report. Given the program structure at our Faculty, the Faculty management have decided that the quality reporting is best taken care of between the Faculty and the Program Committees.

### **Subject 13/22 Master Theses course description (INTH395A)**

Follow up Subject 14/22 - The course description for the 60 ECTS Master Thesis has undergone minor revisions. It will be registered in EpN.

There was a discussion about some sections in the Learning Outcomes. Under “Knowledge” it states that “The student can demonstrate in depth knowledge of the global health area focused in the research” and we should mention that the topic of the thesis should also be of global health relevance, and under “Skills” it states that “The student is able to critically evaluate research methods”. Some thought this should be elaborated to point out some important aspects of research methods that we expect that they should be able to assess.

**Decision:** The head will revise the text and circulate it to the members for final approval.

### **Subject 14/22 Guidelines and assessment criteria for 60 ECTS thesis**

Follow up Subject 6/22 - revisions are proposed to the guidelines for students for the master thesis. In addition, the previous external examiner proposed that we introduce clear guidelines for examiners and assessment criteria for the master theses. She shared such guidelines and assessment criteria developed at the University of Lund.

Regarding the guidelines, we should mention that the mantle for those who choose to write an article-based thesis should not include repetitions of text that is included in the paper. The mantle should just include elaborations that go beyond the text in the article. One of the things that can be elaborated on in the mantle is the relevance of the master topic within the field of global health.

The general perception of the Committee was that it is not a good idea to overload the examiners with too many documents. For new examiners it would be helpful to have a system with points, however it should not be too extensive and rigid. The two documents that were shared before the meeting should be merged to one.

**Decision:** The head and Tehmina Mustafa will work on merging the two documents to one that is more concise with fewer words. The revised document will be circulated to the members for final approval.

**Subject 15/22 Evaluation of INTH315**

Follow up Subject 8/22 – The course coordinator Ingvild Fossgard Sandøy shared some reflections on the run of the course in the Autumn semester. Unfortunately none of the student representatives were present.

According to the feedback from the student evaluations the course went well. There were some students that thought the workload was too heavy, but there are always students who report this. The average grades were better than last year.

**Subject 16/22 Report from the student representatives**

No representatives were present.

**Subject 17/22 Any other business**

None