



## AGENDA

### Programme Committee for Master programme in Global Health

**Date and time:** Monday 6 March 2023 at 14.30 to 16.00

**Venue:** Meeting room 2, CIH

**Members:** Sven Gudmund Hinderaker (head); Ingunn Marie S. Engebretsen, Cecilie Gjerde Gjengedal (IKO); Bente Moen (Head of CIH); Karen Marie Moland; Tehmina Mustafa; Ana Lorena Ruano; David Lackland Sam; Cecilie Svanes; Thorkild Tylleskär

**Student representatives:** Rafael Duran, Justin Pruitt, Fernando José Jerez Pietropaolo and Marina Abou Hanian (1<sup>st</sup> year). Rajeshwar and Penias Tembo (2<sup>nd</sup> year)

**From the administration:** Linda Karin Forshaw

**Programme auditor:** Anna-Karin Hurtig, University of Umeå

#### I Approval of the Agenda

#### II Minutes from the Programme Committee meeting on 6 February (Encl. 1)

#### III Matters arising from the minutes

##### Subject 7/23 Matters of information

###### *Result of the NOKUT inspection*

NOKUT have carried out a periodic inspection of University of Bergen's systematic quality work. UiB was asked on 6 May 2022 to submit documentation on how the quality work meets the applicable requirements in law and regulations. In addition to documentation on the quality work at institutional level NOKUT requested UiB to submit documentation on the quality work for 7 study programmes including ours.

NOKUT found everything satisfactory (Encl. 2, in Norwegian).

###### *Self-assessment of courses autumn 2022*

The course coordinators of SDG303 – Global health - challenges and responses and INTH315 - Methods in Global Health Research have carried out the annual self-assessment of their courses (Encl. 3).

###### *NORPART applications*

Four students from partner institutions have applied for admission to the Master Programme in Global Health. Two are from Anne Hatløy's project, one from Tehmina Mustafa's and one from Halvor Sommerfelt's. This admission processed manually. We forward the applications with documentation to the Faculty of medicine who register the applications for thereafter sending them to the Division of Student and Academic Affairs at UiB who finalize the admission.

***Application for leave of absence***

One application from a student on the 2021 cohort has been granted.

***Application for extension of enrolment***

One application from a student on the 2021 cohort has been granted.

**Subject 8/23 Internal evaluation of the programme/Programme auditor**

All study programmes at master's and bachelor's level should be evaluated at least every 5 years. The Faculty of Medicine determines which study programmes are to be evaluated, while the Programme Committee is responsible for planning and carrying out the evaluation. They have decided that the Master programme in Global Health should be evaluated by 1 May 2023 (Encl. 4, in Norwegian).

Program evaluations should normally be a self-evaluation. The Programme Committees can also use external evaluation, or the Program auditor can be given the task of evaluating various aspects of the study program. Peer or Program auditor evaluation can come as a supplement to or instead of a self-evaluation.

The Committee should also discuss how to effectively make use of the Programme auditor ([Studiekvalitet ved Det medisinske fakultet | Det medisinske fakultet | UiB](#) (only in Norwegian)).

Evaluation of study programs should include assessments of:

- the study programme's profile and structure, occurrence of joint teaching and courses specially developed for the study program, opportunities for study periods abroad, academic and social activities.
- whether the choice of teaching and assessment methods is in line with the established learning outcome for the study programme
- practical implementation
- number of applications / study places, completion, failure rate and dropout
- grade distribution
- access to resources
- comments on the student evaluations
- study information and documentation
- access to digital resources / support
- the Department's / program leader's assessment and suggestions for improvements

***Suggested decision:*** The subject will be discussed more thoroughly at CIH's Strategi day 24 March. Programme auditor Anna-Karin Hurtig will be asked to contribute to the evaluation. The head and secretary make a draft for a report and send it to the Committee for comments.

**Subject 9/23 Report from the student representatives****Subject 10/23 Any other business**