



AGENDA

Programme Committee for Master programme in Global Health

Date and time: Monday 15 May 2023 at 14.30 to 16.00

Venue: Meeting room 2, CIH

Members: Sven Gudmund Hinderaker (head); Ingunn Marie S. Engebretsen, Cecilie Gjerde Gjengedal (IKO); Bente Moen (Head of CIH); Karen Marie Moland; Tehmina Mustafa; Ana Lorena Ruano; David Lackland Sam; Cecilie Svanes; Thorkild Tylleskär

Student representatives: Rafael Duran, Justin Pruitt, Fernando José Jerez Pietropaolo and Marina Abou Hanian (1st year). Rajeshwar and Penias Tembo (2nd year)

From the administration: Linda Karin Forshaw

Programme auditor: Anna-Karin Hurtig, University of Umeå

I Approval of the Agenda

II Minutes from the Programme Committee meeting on 6 February (Encl. 1)

III Matters arising from the minutes

Subject 11/23 Matters of information

Admissions

International admissions (outside EU/EØS): There were 211 applications, of which 88 were sent to the Admission Committee at CIH (AC) for professional assessment. 75 were found qualified. In addition, the Division of Student and Academic Affairs at UiB (SA) found 2 qualified and 121 applicants unqualified.

EU/EØS/Switzerland: There were 21 applications, of which 13 were sent to AC for professional assessment. 11 were found qualified. SA found 2 qualified and 3 unqualified.

National Master admissions: Deadline 15 April.

NORPART project students: 4.

Internal evaluation of the Master Programme in Global Health

Follow up Subject 8/23 – The decision was that the subject would be discussed at CIH's Strategi day 24 March, which it was. However, a draft for a report was going to be sent to the Committee for comments, but there was not enough time before the deadline expired. Sven Gudmund Hinderaker and Bente Moen wrote the report (Encl. 2 – mainly in Norwegian).

Master exams and extensions

18 students are scheduled to have their Master exam in June. 20 students have been granted extensions (Encl. 3).

Subject 12/23 Annual course evaluation, spring 2023

The coordinator of the courses “Experimental epidemiology” (INTH321A) and “Qualitative research methods for global public health” (INTH323O) have submitted course evaluations. The other course coordinators should do the same (Encl. 4).

Suggested decision: The course coordinators for INTH328B, and INTH356 should submit their annual evaluations asap. ([Eigenevaluering av emne \(årleg\)](#)). The coordinators for INTH331A INTH345 and INTH360 should submit them when the courses are finished.

Subject 13/23 Three-year course evaluations

In accordance with UiB's Quality System for Education, in addition to annual evaluations of individual courses, more comprehensive course evaluations should be carried out every three years. The Program Committee should make a plan for course evaluation so that all courses have completed a more thorough evaluation, including student evaluation, during a three-year period. The course coordinators are responsible for the evaluation of their courses, that a student evaluation is carried out, and to analyze and follow up the results, including preparing proposals for improvement measures. The courses which are due for evaluation this spring are INTH310A and INTH314. There is a special template (Encl. 5).

Suggested decision: The course coordinators for INTH314 and INTH310A should complete the evaluations.

Subject 14/23 Change in assessment form and compulsory activity in INTH360A

From:

Compulsory Assignments and Attendance

Participation in demonstrations, group/individual assignments

Forms of Assessment

Written 2-hour exam (1/2 or the grade), presentations of group assignments (1/2 of the grade); every group need to hand in written material for peer review stating their contribution and all members of the groups need to participate in presentations.

In order to take the exam, the students need to adhere to the compulsory assignments and attendance.

Students who receive the grade "F" are allowed to re-sit according to standard procedures at the University of Bergen.

To:

Compulsory Assignments and Attendance

Participation in demonstrations, group/individual assignments and presentations of group assignments.

Forms of Assessment

Written 3-hour exam.

In order to take the exam, the students need to adhere to the compulsory assignments.

Students who receive the grade "F" are allowed to re-sit according to standard procedures at the University of Bergen.

The course coordinator Ingunn M.E. Engebretsen also wishes to implement the same changes for INTH360. The present assessment is a portfolio of a written examination, a group report and an individual report.

Suggested decision: The Committee approves of the changes in assessment of the course INTH360A and INTH360. The changes will come into force from spring 2024.

Subject 15/23 Graduation ceremony

A date for a summer party for staff and students and a ceremony for the graduate students should be set and an organizing committee should be appointed. The head suggests 21 June.

Suggested decision: To have a summer party/graduation ceremony 21 June at 4.00 p.m.

Subject 16/23 Report from the student representatives

Subject 17/23 Meetings autumn semester 2023

The Committee should agree on dates for two to three meetings in the spring semester (on even weeks). The head suggests 28 August; 2 October; 20 November.

Suggested decision: The Committee approves the suggested dates.

Subject 17/23 Any other business