



A G E N D A

Programme Committee for Master programme in Global Health

Date and time: Monday 18 October 2021 at 14.30 to 16.00

Venue: Meeting room 1 at CIH or Zoom, click this link to join:

<https://uib.zoom.us/j/69036067729?pwd=TFNIM081Z0tKQVEvQjhNN293dUdvUT09>

Members: Ingvild Fossgard Sandøy (head); Thorkild Tylleskär; Cecilie Svanes; David Lackland Sam; Bente Moen (Head of CIH); Tehmina Mustafa; Ingunn Marie S. Engebretsen, Stein Atle Lie (IKO); Sven Gudmund Hinderaker; student representatives: Xx Rajeshwar and Susmita Neupane (1st year); Mudasar Iqbal (2nd year)

Invited guest: Marit Bergheim from the Faculty administration to inform about *EpN*

From the administration: Linda Karin Forshaw

I Approval of the Agenda

II Minutes from the Programme Committee meeting on 23 August (Encl. 1)

III Matters arising from the minutes

Re. Subject 32/21 Establishing thesis writing support groups: A revision of the thesis guidelines that include compulsory participation in a writing support group will be shared before the meeting.

Suggested decision: The revised thesis guidelines are approved.

In relation to this point the course description for the INTH330B Proposal development course has been revised to include compulsory participation in three peer review seminars in the second semester. The plan is that the students will share drafts of their 1) Introduction; 2) Methods and results; 3) Discussion, and get feedback in the seminars from their peers. Everyone will have to both share a draft text and give feedback to someone else. We aim to have three groups (with one facilitator each) where those using similar methodology will be grouped together.

Subject 35/21 Matters of information

Information about “Emneplanlegging på nett” (EpN)

Marit Bergheim from the Faculty will give the Committee information about *EpN*, which is online course planning (in Norwegian).

New student representatives

The new student representatives are Rajeshwar and Susmita Neupane.

Elective courses Spring 2021

The schedule for the spring courses must be announced on the tropEd webpages asap. In addition, the deadline for registering everything in FS (Common student system) is 1 October. There was an extraordinary meeting 20 September to set up the schedule with dates (Encl. 2).

Master projects

There was an information meeting with the students regarding, among other things, selection of Master projects 16 September. Tehmina Mustafa has been mapping the students' backgrounds in order to find suitable projects and supervisors. Potential supervisors were asked to propose master projects by 30 September. The proposed master projects and potential supervisors were presented to the students by Ingvild Sandøy and Bente Moen 8 October. The deadline for the students to give feedback regarding choice of type of Master thesis and submit a ranked list of three desired projects is 30 October. Feedback to students (decision about the thesis /supervisor /internship) 8 November.

Qualitative research methods

It looked like the course *Qualitative research methods for global public health* (INTH323O) had to be cancelled because the course coordinator is on sabbatical leave, and to compensate for this we obtained space for 3 to 4 of our students who are to write a qualitative Master Thesis in the qualitative method course at HEMIL ([GLODE303](#)) this spring if supervisors take responsibility for supervision and assessment. It is 10ECTS and runs from 22 February to 18 March. The good news is that Ana Lorena Ruano has agreed to be the coordinator for the INTH323O course in 2022 and thus all the students who are interested in taking a course on qualitative methods can do so.

Subject 36/21 Collaboration on Master Thesis

Follow-up Subject 31/21 – Collaboration between two students on literature review projects. Kirsti Nordstrand contacted the Faculty regarding collaboration on Master Thesis. According to them the guidelines do not currently allow this, but the Committee may propose that this is introduced as an option and develop guidelines that could be used. They request that we make a note to the Faculty with a more detailed description of why this is necessary and how we envisage it being implemented in practice. If we are to open up to this, it should be a lasting solution, not just a temporary one due to the high number of students. A revision of the thesis guidelines that includes an option for two students to work on the thesis together will be shared before the meeting.

Suggested decision: The revised thesis guidelines are approved.

Subject 37/21 Statement of co-authorship

The Committee should discuss if the drafted form “Statement of co-authorship” should be implemented. The suggestion is that the main supervisor submits the form when students submit their Master Theses (20 May) (Encl. 3).

Suggested decision: The statement of co-authorship is approved.

Subject 38/21 SHOT - Students' health and well-being survey

The Committee should read the report and discuss whether there is anything that should be implemented in order to help our students to cope during the pandemic (Encl. 4).

Suggested decision: Considering that since this report was published, Norway has opened up again and the courses at CIH are run on campus as normal, the committee do not see a need for special measures now.

Subject 39/21 Report from the student representatives

Subject 40/21 Any other business