



AGENDA

Programme Committee for Master programme in Global Health

Date and time: Monday 28 August 2023 at 14.30 to 16.00

Venue: Meeting room 2, CIH

Members: Sven Gudmund Hinderaker (head); Ingunn Marie S. Engebretsen, Cecilie Gjerde Gjengedal (IKO); Bente Moen (Head of CIH); Karen Marie Moland; Tehmina Mustafa; Ana Lorena Ruano; David Lackland Sam; Cecilie Svanes; Thorkild Tylleskär

Student representatives: Rafael Duran, Justin Pruitt, Fernando José Jerez Pietropaolo and Marina Abou Hanian (2nd year)

From the administration: Linda Karin Forshaw

Programme auditor: Anna-Karin Hurtig, University of Umeå

I Approval of the Agenda

II Minutes from the Programme Committee meeting on 6 February (Encl. 1)

III Matters arising from the minutes

Follow-up Subject 11/23 – In the supplementary regulations for the Faculty of Medicine the following is stated regarding applying for one year leave without specific reason (translated from Norwegian):

Two-year Master's programmes

- Before choosing a thesis, students can take up to one year's leave from their master's studies without giving any reason.
- If a student who has started his master's thesis is granted leave for a period longer than one year, the program committee, in consultation with the supervisor, can assess whether a new thesis should be given.

(<https://www.uib.no/med/66701/utfyllende-reglement-ved-det-medisinske-fakultet>)

Mistake Subject 13/23 – the two courses due for 3-year evaluation this spring are INTH310A and INTH356, not INTH314 as previously stated.

Subject 18/23 Matters of information

New student representatives

Two new students from the 1st year will have to be selected before the next Programme Committee meeting 2 October.

Admission to Master programme in Global Health (Encl. 2)

Division of Academic and Student Affairs at UiB administers the admissions with some input from the Admission Committee at CIH.

Self-financing International applicants: 50 were offered admission, 5 commenced their Master studies this autumn. 1 is still waiting for his student visas.

EU applicants: 21 offered admission, 3 commenced.

Self-financing Norwegian applicants: 45 were offered admission, 9 commenced.

NORPART project students: 4.

Deferrals: One student who was granted deferral last year commenced. Two students have been granted one-year deferral from commencing.

Master examinations

The final Master thesis examinations should be public. Next time they are scheduled we will announce them to students and staff. We will book the seminar room in June for these events.

Delayed students

Many students are delayed for various reasons. We should follow these up more closely. The head and the secretary will have meetings with these students and their supervisors to ensure the progression of the Master projects.

Subject 19/23 Three-year course evaluations

In accordance with UiB's Quality System for Education, in addition to annual evaluations of individual courses, more comprehensive course evaluations should be carried out every three years. The Program Committee should make a plan for course evaluation so that all courses have completed a more thorough evaluation, including student evaluation, during a three-year period. The course coordinators are responsible for the evaluation of their courses, that a student evaluation is carried out, and for analysis and follow up the results, including preparation of proposals for improvement measures. The course which is due for evaluation this autumn is *Methods in Global Health Research* (INTH315). There is a special template (Encl. 3).

Suggested decision: The course coordinator for INTH315 should complete the evaluation.

Subject 20/23 Preparatory course for INTH321A/INTH921

The course coordinators for the course «Experimental epidemiology» (INTH321A/INTH) propose that the students who are taking this course need a preparative course before commencing. Their suggestion is as follows: Attending the course [MEDSTATA](#) (held as

a hybrid face-to-face/online course the first week of the year, in 2024 it will be 2 to 5 January) is a prerequisite for attending INTH321A/INTH921. This requirement may be waived on an individual basis for students who can document competence in statistical analysis using Stata equivalent to the MEDSTATA course.

Suggested decision: The MEDSTATA course will be registered as “Required Previous Knowledge”.

Subject 21/23 Restoration of INTH323E

Follow up of Subject 2/22 - Mode of instruction - Qualitative Research Methods for Global Public Health (INTH323O/INTH323E)

The Committee decided in 2022 to discontinue the on-campus version of the course (INTH323E). The course coordinator Karen Marie Moland is requesting that it is restored. The reason is that she is gradually handing over the coordination to Marte Emilie Sandvik Haaland and Andrea Melberg. Marte would coordinate the on-campus version and Andrea the online version.

Suggested decision: The Committee decides to restore the on-campus version of the course “Qualitative Research Methods for Global Public Health” (INTH323E).

Subject 22/23 Elective courses Spring 2024

The schedule for the spring courses must be announced on the tropEd webpages asap. In addition, the deadline for registering everything in FS (Common student system) is 1 October. A tentative schedule, based on this spring’s dates, has been drafted dates (Encl. 4).

Subject 23/23 Any other business