



Program Board Meeting - English

Date: 3 March 2021, 12:15-14

Join Zoom Meeting

Meeting URL: <https://uib.zoom.us/j/66389606022?pwd=d2dCNTBjZ1draVFmV0UwTkJpUzBVZz09>

Meeting ID: 663 8960 6022

Password: A*\$nH7^B

Agenda:

01/21 Approval of agenda

02/21 Approval of minutes from last meeting - 25 November 2020 (Attachment 1)

03/21 Information items

1. Registration numbers, spring 2021 (Attachment 2)
2. Fagkritisk dag
3. Virtual Study Trip to York

04/21 Course reports, fall 2020 (Attachment 3)

The following courses left over from the spring semester 2020 have been evaluated:

ENG222/262

ENG337"L"

ENGMAU641

The following courses from the fall semester 2020 have been evaluated:

ENG100

ENG107

ENG118

ENG119

ENG122

ENG331

ENG332

ENG333

ENG339+L

ENG341

ENG343

ENGDI101

ENGDI111

DIDAENG1

The course reports (written by the course instructor) should be discussed in the meeting. After the meeting, the student advisor will upload the reports (course reports, not student evaluations) to *Studiekvalitetsbasen*. Please note that these reports are the basis for the program evaluation we submit to the department. The program evaluation serves as the basis for the department's negotiations with the



faculty/UiB about resources, staff etc. **It is therefore vital that you read all the reports, so that we can discuss what should go into the program evaluation.**

05/21

Yearly program evaluation BAHF-ENG and MAHF-ENG 2020

Based on the discussion in 04/21 – what should we focus on in the yearly program evaluation of BAHF-ENG and MAHF-ENG? The program coordinators (Erik and Dagmar) will write a short program evaluation and send to the department.

06/21

Other business

Mandate, redesign group (*Attachment 4*)

25.02.21/HSM



Attachment 1 - Minutes - Program Board Meeting – English

Program Board Meeting – English

Date: 25 November 2020, 12:15-14

Zoom Meeting

Present:

Dagmar Haumann (coordinator, linguistics), Randi Koppen (coordinator, literature/culture), Aud Solbjørg Skulstad (coordinator, didactics) Bente Hannisdal, Jerzy Nykiel, Joseph Tabbi, Hild Elisabeth Hoff, Lene Johannessen, Erik Tønning, Kevin McCafferty, Craig Grocott, Jacopo Romoli, Clara Debus (student representative), Tormod Lilleårstein (student representative) and Hanne Svanholm Misje (secretary)

28/20 Approval of agenda

Approved, no comments.

29/20 Approval of minutes from last meeting - 17 June 2020

Approved, no comments.

30/20 Information items

1. Assessment forms and obligatory activities, spring 2021

The corona-adapted assessment forms for the spring semester 2021 were approved via e-mail. Student representative commented on the suggested obligatory activities for ENG125, noting that 500 words per week might be a bit much when combined with the other courses at 100-level. The course instructor for ENG125 agrees, and the wordcount for the weekly submissions is reduced to 400 words.

For a full overview of the changes, see *attachment 1*.

2. Teaching next semester

The schedule for the spring semester will be published on 4 December. The goal is to have as much teaching as possible on campus, but with a hybrid option for students who can not attend in person. The hybrid option will mainly be via Zoom, where the lecturer brings a video tower to class and share their screen with students joining on Zoom. This will be more interactive than using the stream option from the fall semester, and we are a bit more in control of the technology.

Some 200 and 300-level courses have large enough rooms, and we might consider checking whether students are planning on attending class on campus or need a Zoom-option. Hanne will get in touch with each course instructor about the specifics for each course.

3. Redesign

We discussed having a redesign-meeting on 9 December, to decide on how to move forward in the project and make some sort of schedule for next semester. The proposed meeting on 9 December will have to be postponed till January/February.

4. KFK-update



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Aud Solbjørg informed about the ongoing KFK (*Kompetanse for kvalitet*) project, where the English section will offer continuing education courses for teachers of English. The four courses are being prepared, and staff members from linguistics, literature/culture and didactics are involved in creating these courses. The course descriptions must be completed by 15 December and 1 March is the application deadline for prospective students.

The financial part of this project is a bit unclear, and it seems to be less lucrative than first indicated. There are two permanent positions advertised for this project, but it is not decided if these are full time positions or part time positions (or a combination).

31/20 Digital study trip to York in week 9 and 10

We usually send around 35 students to The Norwegian Study Centre in York every spring semester, in weeks 9 and 10. The NSC has decided that all short courses are run digitally until Easter. The online offer will be interactive, with social elements and will complement our 100-level courses well. The teachers at the NSC are engaging and the online courses offered in the fall semester have been well received. It is also important to keep this connection with York and maintain the NSC in a very difficult period. The course fee is set to reflect what it costs to send staff members to York.

The program board agrees to “send” students (digitally) to York in the spring semester 2021. Dagmar will select modules and let the NSC know. We will need to think about a good way to inform the students of the “trip” and encourage them to sign up.

32/20 Course revision - ENG347

ENG347 has previously been offered as part of the linguistic courses in the master program. The course was deleted from the program after the spring semester 2017 and was replaced with [LING311](#) – offered by the Department of Linguistic, Literary and Aesthetic Studies (LLE).

ENG347 will be included in the master program from fall 2021 and follow the same pattern as the existing courses, that is with a general course description to allow for content to vary depending on course instructor. The 6000-word term paper is reduced to 4000 words to align with other courses with similar assessment forms (ENG332, ENG341, ENG337). LING311 is kept as an elective course in the spring semester and it can replace either ENG345, ENG347 or ENG349.

The necessary changes will be made to the study plan in MAHF-ENG.

Decision

The program board approves the suggested changes to ENG347. A revised course description will be sent to the faculty before the fall 2021 deadline. LING311 continues as an elective course.

33/20 Course revision ENG223L/ENG221L

It was decided in the program board meeting 22 January that we change the numbers of credits we give for ENG221 (History of English) and ENG223L (Modern Linguistics) in the teacher training program. From a ‘relevance for work life’ perspective, it would make more sense to offer Modern English Linguistics (ENG223) as a 10 ECTS course and History of English (ENG221) as a 5 ECTS course.



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As a result, we remove ENG223L from the teacher training program and the course will no longer be offered. Instead, we create and add ENG221L – a five credit version of already existing ENG221. The assessment form for ENG221 is a three-hour school exam.

The necessary changes will be made to the study plan in MAHF-LÆFR.

Decision

The program board approves the suggested changes to the teacher training program: to remove ENG223L and add ENG221L. The course description will be forwarded to UUI.

34/20 Course reports, spring 2020

The following courses from the spring semester 2020 were discussed in the meeting:

ENG114, ENG115, ENG125, ENG221/261, ENG223/223L/263, ENG224/264, ENG335, ENG340, ENG345, ENG349.

Comments meeting:

The shift from on-campus to fully digital teaching in March was hard for everyone and student evaluations showed that while the shift to digital worked fine, most students prefer on-campus teaching.

Course instructor in ENG345 (Craig Grocott) commented that the topic for his version of ENG345 is very relevant for teacher training students and that this was commented on in his class (that did not include L-students). It could be worth considering having this topic (or a similar one) as part of the course offerings for teacher training students (in either ENG339L, ENG341 or ENG343).

The reports will be uploaded to *Studiekvalitetsbasen*.

35/20 Other business

A course revision of ENGMAU642 (literature) was added to the agenda: the assessment form for ENGMAU642 needs to be revised, as the current 14-day term papers is a bit irregular (and not allowed as an assessment form). It was noted that ENGMAU641 (linguistic) has the same assessment form.

We need to look at the program as a whole and perhaps look to the corresponding NORMAU-program and see what they do. It was decided in the meeting that the three coordinators get together. Suggested changes can be sent to Ingvild Nilssen (student advisor, ENGMAU) as soon as possible.

Comments? Send Hanne by 16 December.

08.12.20/HSM



Program Board Meeting – English (e-mail) (*Attachment 1*)

26/20 Assessment forms, spring 2021

There will be no on-campus school exams in the spring semester 2021, as a measure to prevent the spread of the coronavirus.

Please note that all exams lasting 4 hours or more will have 1 hour technical time. All exams lasting 3 hours or less will have 30 minutes technical time. It will be clearly stated in the course description that the extra time is technical time.

Course	Original assessment form	Assessment form, spring 2021
ENG114	School exam	4-hour written examination from home + 1 hour technical time
ENG115	School exam	3-hour written examination from home + 30 min technical time
ENG221	School exam	4-hour written examination from home + 1 hour technical time
ENG222	School exam	4-hour written examination from home + 1 hour technical time
ENG223	School exam	4-hour written examination from home + 1 hour technical time
ENG224	School exam	4-hour written examination from home + 1 hour technical time
ENG261	Oral exam	The oral can be digital
ENG262	Oral exam	The oral can be digital
ENG263	Oral exam	The oral can be digital
ENG264	Oral exam	The oral can be digital
ENG335	Oral exam	The oral can be digital
ENG345	School exam	Seven-day take-home exam
ENG349	Oral exam	The oral can be digital
DIDAENG2	Oral exam	The oral can be digital for those who choose this examination option

Decision

The program board approves the list above with assessment forms for the spring semester 2021.

27/20 Obligatory activities, spring 2021

Obligatory attendance in ENG125, ENGI201, ENGI301 and DIDAENG2 will not apply in the spring semester 2021.

ENG125

ENG125 will substitute obligatory attendance with:

På grunn av koronasituasjonen fell kravet om obligatorisk frammøte på seminara bort våren 2021. Vi oppmodar likevel studentane til å følgje undervisninga i størst mogleg grad. I staden må studentane møte følgjande arbeidskrav:



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Det er obligatorisk å levere inn ein skriftleg respons på sirkulerte diskusjonsspørsmål føre ti av seminara. Dette blir totalt ti innleveringar på 400 ord, som må leverast i Mitt UiB. Første leveringsfrist er i veke 5, og nøyaktige fristar blir gitt i Mitt UiB ved semesterstart.

Studentane vil ikkje få tilbakemelding på det skriftlege arbeidet, men det kan bli brukt som del av seminardiskusjonen. Arbeidet må godkjennast av seminarleiar, og vil bli registrert i Mitt UiB.

Godkjenninga av obligatoriske arbeidskrav er gyldig i undervisningssemesteret og det påfølgjande semesteret.

ENGDI201

ENGDI201 will disregard obligatory attendance in the spring semester, and the following text will be added to the course description:

Pga. koronasituasjonen vil kravet om oppmøte til undervisninga ikkje bli handheva våren 2021. Vi oppmodar likevel studentane til å følgje undervisninga i størst mogleg grad.

Desse krava gjeld og:

Studentane skal i grupper leggje fram eit arbeid der dei presenterer eit undervisningsopplegg munnleg og drøftar dette i lys av fagdidaktisk teori. For at studenten skal kunne gå opp til eksamen, må dette arbeidet vere godkjent. Det er obligatorisk oppmøte på seminara der dette skal gjennomførast og dette seminaret kan bli digitalt.

ENGDI301

ENGDI301 will disregard obligatory attendance in the spring semester, and the following text will be added to the course description:

Pga. koronasituasjonen vil kravet om oppmøte til undervisninga ikkje bli handheva våren 2021. Vi oppmodar likevel studentane til å følgje undervisninga i størst mogleg grad.

Desse krava gjeld og:

Studentane skal ha levert eit førsteutkast til prosjektoppgåve, og fått rettleiing på denne.

DIDAENG2

DIDAENG2 will disregard obligatory attendance in the spring semester, and the following text will be added to the course description:

Pga. koronasituasjonen vil kravet om oppmøte til undervisninga ikkje bli handheva våren 2021. Vi oppmodar likevel studentane til å følgje undervisninga i størst mogleg grad.

Desse krava gjeld og:

For å kunne gå opp til eksamen i DIDAENG2 må studentane ha levert eit tekstutkast på om lag 800 ord i Mitt UiB anten til prosjektoppgåve eller til bruk på den førebudde delen av munnleg eksamen.

Decision

The program board has decided to disregard obligatory attendance in the spring semester 2021. The course descriptions for ENG125, ENGDI201, ENGDI301 and DIDAENG2 will be updated.