



**Minutes from the meeting in
Programme Committee for Global Health
Monday 6 March 2022 at 2.30 – 4.10 p.m.**

Attendees: Sven Gudmund Hinderaker (Head); Ingunn Marie S. Engebretsen, Cecilie Gjerde Gjengedal (IKO); Bente Moen (Head of CIH); Tehmina Mustafa; Ana Lorena Ruano; David Lackland Sam; Ingvild Fossgard Sandøy. Student representatives: Justin Pruitt and Penias Tembo

I Approval of the Agenda

The Agenda was approved.

II Minutes from the Programme Committee meeting on 6 February

The minutes were approved.

III Matters arising from the minutes

None

Subject 7/23 Matters of information

Result of the NOKUT inspection

NOKUT has carried out a periodic inspection of University of Bergen's systematic quality work. UiB was asked on 6 May 2022 to submit documentation on how the quality work meets the applicable requirements in law and regulations. In addition to documentation on the quality work at institutional level NOKUT requested UiB to submit documentation on the quality work for 7 study programmes including ours.

NOKUT gave the following advice for further development of the institution's systematic quality work:

1. UiB should reassess the complexity of the quality system.
2. UiB should carry out a systematic comparison of the two quality systems (bachelor/master versus PhD).
3. UiB should strengthen input from society and working life in the quality system.
4. UiB should go through the Study Quality Database and simplify.

Self-assessment of courses autumn 2022

The course coordinators of SDG303 – Global health - challenges and responses and INTH315 - Methods in Global Health Research have carried out the annual self-assessment of their courses. Comment from Ingvild regarding Sven Gudmund's concern regarding the ChatGP3. We must prevent

students from using AI for writing texts. We must come up with alternative assessment methods. The following came up: an additional school exam; an article could be distributed before the exam and some long answer questions regarding this on the exam (comment from Linda: same as for INTH321A/INTH921); the students would like several tests/quizzes to count towards the final grade; one day with short oral presentations could be useful for the students. Re. INTH315 – based on the feedback, too much emphasis is put on one exam, and it is a lot of work to grade essays so oral presentations would take less time. Ingunn said this would have to be a team effort not just one examiner. The student representative said there is no issue with a long exam at the end of the course, but the students' complaints were that there was not enough time to answer all the questions. He did not think introducing a second exam would be helpful. He suggested having a form of home exam that would avoid the pitfalls of the AI technology.

We will continue the discussion at the Strategy Day 24 March.

NORPART applications

Four students from partner institutions have applied for admission to the Master Programme in Global Health. Two are from Anne Hatløy's project, one from Tehmina Mustafa's and one from Halvor Sommerfelt's and Thorkild Tylleskär (at the Faculty of Psychology). This admission is processed manually. We forward the applications with documentation to the Faculty of Medicine who register the applications for thereafter sending them to the Division of Student and Academic Affairs at UiB who finalize the admission.

Application for leave of absence

One application from a student on the 2021 cohort has been granted.

Application for extension of enrolment

One application from a student on the 2021 cohort has been granted.

Subject 8/23 Internal evaluation of the programme/Programme auditor

All study programmes at master's and bachelor's level should be evaluated at least every 5 years. The Faculty of Medicine determines which study programmes are to be evaluated, while the Programme Committee is responsible for planning and carrying out the evaluation. They have decided that the Master programme in Global Health should be evaluated by 1 May 2023.

Program evaluations should normally be a self-evaluation. The Programme Committees can also use external evaluation, or the Program auditor can be given the task of evaluating various aspects of the study program. Peer or Program auditor evaluation can come as a supplement to or instead of a self-evaluation.

The Committee should also discuss how to effectively make use of the Programme auditor ([Studiekvalitet ved Det medisinske fakultet | Det medisinske fakultet | UiB](#) (only in Norwegian)).

Evaluation of study programs should include assessments of:

- the study programme's profile and structure, occurrence of joint teaching and courses specially developed for the study program, opportunities for study periods abroad, academic and social activities.
- whether the choice of teaching and assessment methods is in line with the established learning outcome for the study programme
- practical implementation
- number of applications / study places, completion, failure rate and dropout
- grade distribution
- access to resources
- comments on the student evaluations
- study information and documentation
- access to digital resources / support
- the Department's / program leader's assessment and suggestions for improvements

The following suggestions came up:

- The former Programme auditor Maria Emmelin made a report we can use some of the things that came up here.
- The new Programme auditor will be invited to the CIH's Strategy Day. She could tell us about the process in Sweden. Proactively – input for future direction. Open internal discussion – should we change direction, perhaps to more online teaching. She could interview students and ensure that aims and exams are aligned.
- To ensure enrolment of international students we could invite somebody from HKDIR to advise us on how to apply for more full-time scholarships. Erasmus + might be a possibility
- We will probably have to improve the quality of teaching. Guidelines for auditors – should be invited to the Strategy day. Contribute with the report – suggest people she can talk to.

Suggested decision: The subject will be discussed more thoroughly at CIH's Strategy day 24 March. Programme auditor Anna-Karin Hurtig will be asked to contribute to the evaluation. A draft for a report will be sent to the Committee for comments before the deadline.

Subject 10/23 Report from the student representatives

There has been confusion over introduction for proposal development (INTH330B). The students said that they have not received any information about what the introduction should look like. They need more guidance. The course coordinator Tehmina said that they received information regarding this during the course in December and in an announcement, incl. guidelines etc. Previously the students only had teaching for one week, this is now in addition. Tehmina needs more information as she feels she has given plenty of information. There is no more group work, everything is on an individual level. This course is compulsory, and the idea is to ensure that the students finish on time. The interventions are for people who lag.

Subject 11/23 Any other business

There was some concern about the course on observational epidemiology. The second week the course coordinator could not be present and she will use Ingvild Fossgard Sandøy's recordings from last year. Juan Pablo Lopez Cervantes will be there in the afternoon if they have any questions regarding the recordings. Bente and Sven Gudmund will check out the students' reactions to this next week. The STATA exercises will be facilitated in person. on site, which the student representative was positive to.