Minutes - Strategy day for Centre for International Health

Date and time: Monday 8th April 2019 0830-1500
Location: Hotel Scandic Ørnen – meeting room 13th floor


1. Welcome and introduction / Bente Moen

2. IGS strategy document – To give direction for IGS in the coming 3 years - comments are needed from CIH to Guri Rørtveit before 24th April. Read the document here. Comments were sent from Bente/CIH to Guri/IGS 23rd April and can be read here, containing the points below:

   Input on the document from the meeting:
   i) In general, the document should better reflect the sustainability goals at UiB.
   ii) The document's status is unclear; - who is it intended for, and how will it be used? The document shall not replace IGS main strategy document but give direction to priorities of new initiatives.
   iii) Under Research, bullet point 5, CIH wish to clarify the global perspective by including the word inequality in addition to migration.
   iv) Under Research bullet point 7, Health Economics is a large and distinct scientific field off interest that should sort under a new separate bullet point in the document.
   v) Under Research bullet point 8, CIH wants to highlight the importance of investing in administrative support to ensure adequate implementation of approved projects.
   vi) Under Education, bullet point 1, there are several disadvantages using the word "overdiagnostikk". Here CIH suggests replacing it by a words like "proper" or “correct” diagnostics. CIH recommend that the global perspective is strengthened among the students.

3. Better planning – makes a better CIH – Oral presentation given by Siri Smith og Anne Berit Kolmannskog, see the presentation here.

4. Reminder of Project base registration – Internkontrollutvalget Oral presentation by Siri Smith. IGS project managers (or project coordinators) must fill out a registration form for new projects Innmelding av NYE prosjekt ved IGS (etter juli 2016). Changes to already registered projects must be made in a separate form Innmelding av ENDRINGER på tidligere innmeldte prosjekt ved IGS.

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This topic will be discussed later in CIH staff meetings, and Anne Berit and Bente will be responsible for bringing the topic forward.

5. **CIH 2018 – short summary by Bente and discussion of: What is good and what can be improved at CIH.** Comments by Tehmina Mustafa – Ingunn Engebretsen – Halvor Sommerfelt.

*Summary:*
Bente held a short summary from 2018 – presentation can be seen [here](#). Among many events she mentioned CIH moving back to Overlege DanielSENS hus and CIH 30th anniversary as highlights. She also reported from CIH annual report 2018. The comments from Halvor, Tehmina and Ingunn was followed by a short discussion:

A lot works well at CIH, but there are also some challenges. Research activity: CIH can expect increasing demands from UIB to apply for externally funded projects. There are several points of improvement regarding the application process. For example, how to budget for salary compensation. CIH need clear guidelines on how to emphasize scientific staff own efforts in the applications. Increased demands for efficiency and productivity may come at the expense of quality. It is important to maintain quality as a CIH brand. CIH must guard high quality research and teaching for the future. Increased competence among support team staff is important in order to increase activity. Good research support, both during the application phase and in the implementation phase must become a priority. Cooperation and professionalism is required for high quality. It is necessary for CIH to put in funding for administrative support in the applications, we need to do this more systematically in the future; some adm positons at CIH are dependent on external financial support.

6. **Registration of Education – Undervisningsregnskap** – Sven Gudmund Hinderaker is responsible for the registration and will contact with all scientific staff at CIH. All teaching hours in 2018 must be registered before 30/4. The Advisory board at IGS has accepted the registration form. Find the registration form [here](#).

CIH must discuss the results from this mapping before summer 2019; we need to be sure that no one teaches more than expected, and that we help each other with the teaching tasks.

7. **The University Economy and external funding – basic knowledge** Oral presentation given by Sven Egil Bøe, Principal Officer – Financial Services, UiB.

This session was held to motivate CIH staff in their work for external funding and to better understand the economic systems at UiB The budgeting of external projects might have challenges. It’s not always easy to understand where the money go. Expressions that makes us ask questions: Salary compensation (frikkjøp)? Overhead? Administrative cost? Specific questions: When we plan a project and need administrative help to perform this project, how do we best include expenses for this need in the budget? The topics were discussed, no specific answers to the questions were given, but we all understood a bit more of the UiB complexity. See the presentation [here](#).
8. **CIH and Climate – discussion - Ingvild Sandøy**

On behalf of the management group at IGS Ingvild Fossgard Sandøy encourages everyone to sign this call from students, and administrative and scientific staff at UiB for the university management to promote measures that can halve greenhouse gas emissions from flights at UiB.

[https://www.opprop.net/opprop_for_en_halvering_av_klimagassutslipp_fra_flyreiser_ved_uib#form](https://www.opprop.net/opprop_for_en_halvering_av_klimagassutslipp_fra_flyreiser_ved_uib#form). The University Board will discuss and provide guidelines for travels in April - so this petition is an input to the UiB Board ([https://pahoyden.no/flyreiser-klima-klimafotprint/klimaforskar-frontar-oprop-pa-uib/268880](https://pahoyden.no/flyreiser-klima-klimafotprint/klimaforskar-frontar-oprop-pa-uib/268880)). CIH will prepare a separate policy document for travels made by CIH-staff. It is necessary for CIH staff to travel, but we can for instance discuss how to reduce the number of travels, and how to make travels more efficient.

Ref. AB Kolmanskog and Bente