

# **FORM FOR YEARLY APPRAISAL INTERVIEW/ DEVELOPMENT DISCUSSION**

## **Suggested topics for implementation PhD Candidates**

The review is conducted between:

Date of implementation:

What is important to you to address in this conversation?

### **1. Follow-up of the previous review**

- What is your assessment of the past period?

### **2. Tasks, goals and plans**

- a. What do you consider to be your most important tasks in the next period?**
- b. How do you plan to achieve these?**
- c. What are you practising to reach your goals?**

### **3. Work environment and collaboration**

- What is your experience of your work environment and academic community?
- What works and what can be improved?

### **4. Management**

- How does the supervisor-candidate relationship work
- What can be improved and what works well?

### 5. Competence – academic and personal development

- What are the areas in which you want to develop, personally and/or academically?
  
- What are the plans and goals that are important to set for the next period?
  
- What are your ambitions for the next few years?

### 6. Follow-up and development plan

Goal/measure:	Responsible:	Deadline:
Work-related goals for the next period:		
Competence requirements – academic and personal development		
Other issues:		

Manager.....

Employee.....

(sign.)

(sign.)