



Minutes Program board Meeting- English

Date: December 15th 2021 12:15-14.00

Present: Lene Johannessen, Jerzy Nykiel, Bente Hannisdal, Sigrid Sandal, Kimberly Skjelde, Stella Eide Olsen, Anna Brandal, Anja Eriksen, Christine Fagg, Dagmar Haumann, Aud Solbjørg Skulstad, Carolina Moreno, Erik Tønning, Hanne Misje, Mari Lund Eide, Zeljka Svrljuga, Joseph Tabbi, Tormod Lilleårstein.

24/21 Approval of agenda

Note: the program board would like to receive the minutes from previous meetings earlier.

Approved

25/21 Approval of minutes from last meeting September 22nd

Approved

26/21 Information items

1. Status on evaluations so far this semester
2. Update from UUI meeting earlier this month
3. Lektor/master meeting before the holidays- postponed to after Christmas
4. Meeting plan for next semester (program board, teachers meeting and UUI)

19. January: Program board

26th January: IR

23rd February: UUI

2nd March: Teaching meeting

30th March IR:

6th April: UUI

20th April: Program board

25th May: IR

1st June: Program Board

8th June: UUI

5. Latest news on Explanations of grades and appeal of grades- there's no changes this semester after all.

27/21 Accommodations of teaching and assessment spring 2022 (information and discussion)

UiB have set guidelines and rules to follow regarding students with right to accommodations. Student adviser Sigrid informed the program board on guidelines, rules and routines. You can read more on accommodation at UiB here:

<https://www.uib.no/en/node/136953> and <https://www.uib.no/en/disability>



28/21 Changes in course descriptions (decision)

There were suggested changes in the following courses:

ENG621 (*Attachment 3 and 4*)

Kimberly presented changes and arguments. No comments

ENGDI111 (attachment 2) Aud Solbjørg presented changes and arguments. No comments

Changes to ENG621 and ENGDI111 was approved.

ENGMAU643: the suggested changes were not presented in the agenda ahead of the meeting. The program board had them presented, discussed and agreed to approve the changes over email circulation. The suggested changes to ENGMAU643 were a reduction in number of words required in the term paper from 5000 to 4000 words.

The changes were circulated on mail with a deadline of Tuesday December 21st- no objections were registered and the changes are approved.

29/21 Redesign (discussion)

The program board got an update from the meeting of December 13th.

Plan is to finish off the project with a new design for the program effective from fall 2022.

We are applying for an extension for when we need to finish the redesigning till march, giving us more time to write course descriptions.

Plan going forward is:

14th January: course descriptions for the 100-level will be finalized and decided in a meeting with the redesign group.

19th January the program board will meet again and approve of all changes.

From the discussion:

200-level organized as a 15 credit model.

There are several options for this, such as one obligatory course in literature and one in linguistics (leaving the students with no choice in their specialization)

Or one could make two 15 ECT courses in literature and two 15 ECT courses in linguistics. (A model where students specialize in one discipline and combine the two)

- Student representatives pointed out that a choice between linguistics and literature on 200- level might be motivating for students. They would get a specialization **one** discipline.
- The question of resources were raised in the meeting- would this increase the work load regarding supervision? There's already more students in literature than in linguistics.
- Work load would not increase on the term papers- with each model students will chose either linguistics or literature like before. But one would perhaps see changes in number of students on the school exam ENG221/222/223/224.
- What about L-students? Teacher training program will also go through a redesign in the near future.

The program board will revisit this in the program board meeting January 19th



30/21 Student evaluations (*discussion and decision*)

In the UUI-meeting earlier this month student evaluations were discussed and it was found that there are many different ways of doing this across the department. Do we get the feedback we want and need from our standard surveys? Is there a different way of doing these evaluations?

Points from the discussion:

- Evaluations come when students are doing their exam, putting it at the end of last lecture will 'force' students to write them on paper and hand in.
- Are we doing this too often? All courses are evaluated by everyone, every time.
- Valuable with evaluations each semester because some courses change topic from one semester to another.
- Midterm evaluations have importance as well as an opportunity to find issues and regulate everyone's expectations during a course and not at the end. Giving us a chance to correct/change things in a semester and improve.
- Student representatives could do the midterm with the students and report back to teachers.
- Evaluations should be done during class, 'forcing' students to do it.

31/21 Other Items

- Studistart Spring 2022 Are we having orientation meetings? Answer is yes, first lecture in week 2 is orientation meeting.

- Exams on 200-level spring 2022 is very close. This issue is raised with the faculty and we're waiting an answer.