



**Minutes from the meeting in
Programme Committee for Global Health
Friday 18 February 2019 at 2.30 p.m. – 4.00 p.m.**

Attendees: Karen Marie Moland (Head of Programme Committee); Bente Moen (Head of CIH, INTH301); Tehmina Mustafa (INTH330A); student representatives: Pierina Benavente Velando and Olawale Adeosun

Secretary: Linda Karin Forshaw

I Approval of the Agenda

The agenda was approved.

II Approval of the Minutes from the Programme Committee meeting on 30 November 2018

The minutes were approved.

III Matters arising from the minutes

None

Subject 1/19 Matters of information

Registrations of new course descriptions

The head and secretary of the Committee have made the necessary amendments to the programme description for *Master's programme in Global Health* and have forwarded it to the Faculty of Medicine together with a form for establishing new courses. In addition the approved course descriptions for courses *Global health – challenges and responses* (SDG303), *Research methodology in global health* (INTH315), *Internship for Master in Global Health* (INTH317) and the 30 ECTS credit and *Master in Global Health – Thesis 30 ECTS* (INTH395B) have been forward for registration in FS.

Admission to Master's programme in Global Health, autumn 2019

Self-financing International applicants: 455 persons have applied for admission, whereof 154 were found eligible by the Division of Student Affairs at UiB. The Admission Committee has to decide on who to offer admission by mid. March. Letters offering admission will be sent in April.

EU applicants: The application deadline for EU applicants is 1 March.

Self-financing Norwegian applicants: The application deadline for Norwegian applicants (or international applicants with a valid residence permit in Norway and a Norwegian ID number) is 15 April.

Subject 2/19 Admission requirements

The admissions for Norwegian applicants (see above) to master programmes at the Faculty of medicine will be centralized from this year admissions (similar to the international admissions). The Faculty has requested that all the Programme Committees go through their admission requirements, not the common ones such as relevant bachelor's degree, minimum grade or documentation of English language proficiency, but special requirements for each programme such as work experience, motivation letter, ranking systems, etc. and report back to the Faculty by 25 February.

Decision: The Committee agreed on the following special requirements for admission to the Master programme in Global Health: English and mathematical proficiency, at least grade 4 from secondary school (Videregående skole) and a motivation letter. The administration will complete the form and forward it to the Faculty by the deadline.

Subject 3/19 Time schedule for autumn courses

The schedule must be registered in FS (UiB's student database) before 1 March. The Faculty of Medicine has not yet registered the new courses, but the timeslots for the courses has to be decided so the administration can schedule the framework for the autumn semester.

Decision: The Committee meeting agreed on the following timeslots for the autumn courses: 8.30 – 10.00, 10.30 – 12.00, 13.00 – 15.00.

Subject 4/19 Agreement with Doctors Without Borders

CIH are in the process of making an agreement with the NGO *Medicines sans Frontiers (Doctors Without Borders)*, the purpose is: "CIH would like to cooperate with MSF to educate Master students in Global Health. CIH will accept field assignments in MSF as an internship period for selected students. MSF would like to contribute to the education of CIH Master students by offering field assignments as internship periods to selected students." Bente has made a draft for an agreement.

Decision: The Committee takes note of the Agreement between University of Bergen, Centre for International Health and Medicines sans Frontiers, which will be sent to MDF for approval and signing.

Subject 5/19 Mitt UiB for second year students

The home pages for the Master's thesis (INTH395A/INTH395B) on *Mitt UiB*, have not been used actively. The head suggests that more information is shared here in order to keep in touch with the second year students.

Decision: The Committee recommends that the home pages *Mitt UiB* for INTH395A/INTH395B are used for information sharing. Also the decision from Subject 36/2018 regarding student follow up from last meeting should

be implemented; guidelines for follow-up of students both before and after fieldwork, and ensure that all the academic staff are informed about their expected part in this. An official *Facebook* (FB) page for all the students, which should be used for informal communication between the students will be opened by student representative Pierina Benevente Velando. *Mitt UiB* should be used for formal information sharing and discussions between teachers and students.

Subject 6/19 Schedule spring courses overlapping

Some of the spring courses overlap, which results in students starting on another course before completing the previous course. The students are advised not to do this, but still some do. The Committee should discuss whether it is possible to move some of the courses that run in January to a later time.

Decision: The students must choose their specialization, either within qualitative research or epidemiology before the elective courses start. In order to avoid the overlap between the ELMED/master courses in January, the Committee suggest that *Qualitative Research Methods for Global Public Health* (INTH323E/INTH323O) is moved to February. The course will thus overlap with *Observational Epidemiology: Survey, Cohort and Case-Control Studies* (INTH356) and *Experimental Epidemiology* (INTH321A).

Regarding *Applied economic evaluation in health care* (INTH314) the number of places should be announced in advance. We should discuss with the course coordinator if the course should be withdrawn from the tropEd portfolio.

Subject 7/19 Report from the student representatives

- The students complained about the overlapping elective courses.
- The classes are pretty good, but very busy.
- They asked about offices for master students, the Faculty does not provide offices for master students, they have to use the reading rooms at the Department of Clinical Dentistry. If the meeting rooms on the 5th floor are vacant, they can sit there.

Subject 8/19 Schedule for Programme Committee meetings spring 2019

Decision: The Committee agreed on the following meeting dates (even weeks): 1 April; 27 May

Subject 8/19 Any other business

- Post doc. Joar Svanemyr has suggested to establish a new elective course on the right to health, similar to Equity and fairness (priority setting etc.).