



**Minutes from the meeting in
Programme Committee for Global Health
Monday 22 August 2022 at 8.30 – 10.00 a.m.**

Attendees: Ingvild Fossgard Sandøy (head); Ingunn Marie S. Engebretsen, Cecilie Gjerde Gjengedal (IKO); Sven Gudmund Hinderaker; Bente Moen (Head of CIH); Karen Marie Moland; Cecilie Svanes; Ferdausi Maheen, Rajeshwar and Penias Tembo (2nd year)

Secretary: Linda Karin Forshaw

I Approval of the Agenda

The agenda was approved.

II Minutes from the Programme Committee meeting on 30 May 2022

The minutes were approved.

III Matters arising from the minutes

None

Subject 26/22 Matters of information

New student representatives

Ferdausi Maheen and Penias Tembo are new student representatives for the 2nd year students in addition to Rajeshwar. Two new students from the 1st year will have to be selected before the next Programme Committee meeting 3 October.

Admission to Master programme in Global Health

Division of Academic and Student Affairs at UiB administers the admissions with some input from the Admission Committee at CIH.

Self-financing International applicants: Of 26 who were offered admission, 5 commenced their Master studies this autumn.

Self-financing Norwegian and EU applicants: Of 31 who were offered admission, 9 commenced.

NORPART students: There are three NORPART, two NORAD students and one from another project.

StAR student: There are two *Students at Risk* this year.

Three students have been granted one-year deferral from commencing.

Submitted course evaluations spring 2022

Reports from the course coordinators were submitted for the following courses: INTH310A; INTH314/INTH914; INTH321A/INTH921; INTH323O; INTH328B/INTH928; INTH356/INTH956 and INTH360/INTH360A. Drafts have also been submitted for INTH326A and INTH325A.

Checklist for course coordinators

The Faculty of Medicine has prepared a document with responsibilities for course coordinators (in Norwegian). Ingvild has copied and pasted the points into a checklist and added a couple of points that the Programme Committee has previously agreed on.

Subject 27/22 Thesis guidelines and Guidelines for examiners for 60 ECTS thesis

Based on inputs in previous discussions in the Programme Committee, Ingvild has revised the two sets of guidelines. Regarding the Thesis guidelines the Committee decided to call the methods section in the mantle of the paper-based thesis for “Methods and methodological considerations”. Another thing that needs to be mentioned is that recommendations must be based in the students’ own findings, and Ingvild will ensure that all recent changes in the Guidelines for examiners are also reflected in the Thesis guidelines.

Ingvild explained that the old version of the Guidelines for examiners was too overarching which often led to a very subjective evaluation. The committee agreed to insert a comment that the text in two of the columns are just examples. One comment was that these tools work well for the discussion between the internal and external examiners.

Decision: The Committee approved the revised Thesis guidelines and Guidelines for examiners after inclusion of the suggested clarifications.

Subject 28/22 INTH317 Internship

The course coordinator Ana Lorena Ruano has revised the course description to ensure that the internships become even more useful for the students.

Decision: The course coordinator was not present, so the subject is postponed to next meeting.

Subject 29/22 Elective courses Spring 2023

The schedule for the spring courses must be announced on the tropEd webpages asap. In addition, the deadline for registering everything in FS (Common student system) is 1 October. A tentative schedule, based on this spring’s dates, has been drafted dates. Karen Marie will coordinate INTH323O next year.

Decision: The Committee approved the schedule.

Subject 30/22 Schedule for Programme Committee meetings autumn 2022

The head suggests 3 October and 12 December at 2.30 to 4.00 p.m., in addition to this meeting:

Decision: The Committee agreed on the suggested meeting dates.

Subject 31/22 Report from the student representatives

Most of the 2nd year students are in Bergen and meet on a social basis. Some of the students have gone home and Ingvild urged the student representatives to make sure they keep in touch. A writing seminar will be organized this semester, something the representatives thought would be helpful, Ingvild will share some dates.

Subject 32/22 Any other business

None