



**Minutes from the meeting in
Programme Committee for Global Health
Friday 27 May 2019 at 2.30 p.m. – 4.00 p.m.**

Attendees: Karen Marie Moland (Head of Programme Committee); Thorkild Tylleskär (INTH304); Cecilie Svanes (INTH302); Bente Moen (Head of CIH, INTH301, Sven Gudmund Hinderaker (Head of Admissions Committee); student representative: Pierina Benavente Velando

Secretary: Linda Karin Forshaw

I Approval of the Agenda

The agenda was approved.

II Approval of the Minutes from the Programme Committee meeting on 1 April 2019

The minutes were approved.

III Matters arising from the minutes

- The epidemiology staff raised the issue that the sequence of the epidemiology courses should be changed, Experimental epidemiology first. Collides with other important events, both practical and academic issues. Students are not recommended to take overlapping courses, but sometimes students need both. New autumn course will give the students a more extensive introduction to the different methods and it will be easier for them to select research strategy. Observational epidemiology must start on an even week, due to Cecilie's part time position. A new draft for a schedule for the spring courses should be circulated, with a deadline for feedback.
- Research seminars plan for the autumn, start in October since many students will still be on fieldwork (second year students). The different research methods will be presented so the students can start developing their proposals earlier than before.
- All the reading lists will be registered digitally in the software *Leganto*. The course coordinators have started to make reading lists for the two new courses. CIH will order 40 copies of the course book for the Master students and academic staff (test year). The book is not compulsory reading for the medical students, but they can find it online if they are interested.

Subject 10/19 Matters of information

Admission to Master's programme in Global Health, autumn 2019

Self-financing International applicants: The Admission Committee decided to offer 49 applicants admission, 31 have accepted. The deadline for paying

the deposit of NOK 116,000 to *Sammen* was 15 May, a few have applied for an extended deadline, but so far 11 have paid.

EU applicants: The Admission Committee decided to offer 2 applicants admission, 1 has accepted.

Self-financing Norwegian applicants: The application deadline for Norwegian applicants (or international applicants with a valid residence permit in Norway and a Norwegian ID number) was 15 April. We received 131 applications, the Admission Committee must decide on how many to offer admission based on last year's admission (same percentage).

Student evaluations, autumn 2018 and spring 2019

Reports from the Course coordinators of INTH302, INTH328B and INTH356.

Report to the Board of Student Affairs

The head and secretary sent a report on behalf the Programme Committee to the *Board of Student Affairs* at the *Faculty of Medicine*.

Subject 11/19 Evaluation of Master's Programme in Global Health

The merger of the Master's program in International Health and the Master's Program in Oral Health to the Master's Program in Global Health should be evaluated. The first admission was in autumn 2017, the first students will graduate spring 2019. The second batch / cohort of students were admitted autumn 2018. During the summer of 2019, the program auditor Maria Emmelin has been asked to evaluate the program after graduation of the first batch and half-gone course for second batch and to submit a report with suggestions for further amendments and improvements in the autumn 2019. The Committee should discuss terms of reference presented by the head.

Decision: Since we are introducing a different course organization in the autumn semester, the Committee agreed to postpone the evaluation one year. That will also enable feedback from two different cohorts.

Subject 12/19 Nordic Network for masters in Global health

The head gave a short report from the recent Nordic Network meeting. The Committee discussed the course portfolio and how to advertise (market) it to the students.

Decision: The Committee agreed on offering the courses *Experimental epidemiology* (INTH321A) and the MOOC *Introduction to Occupational Health* to students at the institutions in the Nordic Network, if the Network approves. These will come in addition to the other two courses already offered.

Subject 13/19 Status for the planning of the autumn courses

Only the dates and timeframes for the two courses were registered in FS within the deadline 1 March, the Seminar room on the 4th floor at Overlege Danielsens hus has been booked. No content has been registered yet.

Decision: The Committee urges the course coordinators to send detailed schedules to the administration for registration.

Subject 14/19 Report from the student representatives

Many students have left Bergen for fieldwork.

Subject 15/19 Any other business

- Graduation directly after the deadline for submission of their Master thesis, after 15 May, but too late to plan this for this year.
- Renewal of Student Visa; UDI have informed us that the students can apply well in advance. This should be communicated to the students on the newly established CIH Facebook webpage and on CIH's website.