



Activation of an account in BookitLab

This is valid for External Projects

Please fill in and send this form to your bookitlab@uib.no

In order to book services through BookitLab at UiB, the users have to be assigned to a project.

| | |
|--|--|
| Name project owner | |
| Email project owner | |
| Name of organization/company | |
| Address of organization/company | |
| Phone number organization/company | |
| Organization number (applies for Norwegian organizations/companies) | |
| Email for invoices | |
| Is the project for academic or commercial use? | |
| Ordering number/Reference number * | |
| Budget limit (NOK) for use in BookitLab (Optional) | |
| Expiration date | |

** It is an advantage that the ordering number can be invoiced several times within the expiration date, e.g. one year ahead. The facilities will invoice the actual usage at the end of each month.*

Information about users who should have access to the project:

| The user's name (Full name or bookitlab username) | User budget limit (optional) | User end date (optional) |
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