

## **Regulations for the PhD-Candidate Committee at the Faculty of Humanities, University of Bergen (STIP-HF)**

### **Purpose**

§ 1 STIP-HF is a interest committee for all PhD-candidates at the Faculty of Humanities (HF) at the University of Bergen in both academic politics and social matters. STIP-HF is not associated with any trade union, but can cooperate with different unions and other interest groups if this is desirable.

§ 2 STIP-HF is to work to ensure that the PhD-Candidates at HF have the best possible time, both academically and socially, while they are PhD Candidates, and to promote their interests and views in relevant cases.

§ 3 STIP-HF is to ensure that PhD Candidates are given the opportunity to meet across disciplinary and organizational association.

§ 4 STIP-HF has as its goal to be an inclusive committee with good relations to the PhD candidates as an entire group. The committee works to guarantee that PhD candidates are given sufficient opportunity to raise their views in relevant matters.

### **TASKS**

§ 5 Rooted in the decision of the Faculty Board, STIP-HF is to be a consultative body in matters that are relevant to PhD Candidates' research training and welfare, primarily towards the Faculty. This commission is to be carried out in close cooperation with the group B representative in the Faculty Board and the group B representatives in the Department Boards, as well as with other relevant committees.

§ 6 STIP-HF themselves are to take the initiative in raising matters of principle importance to the agenda and are to suggest concrete measures to improve the situation for the PhD Candidates.

§ 7 STIP-HF is to work for an adequate offer of disciplinary and interdisciplinary courses and events.

§ 8 STIP-HF is to arrange social events for the PhD Candidates at HF.

§ 9 STIP-HF is to actively distribute information about their work and encourage PhD Candidates to comment on current matters or raise cases of their own to the committee.

§ 10 Rooted in the decision by the Faculty Board, STIP-HF is to be used as a proposer for boards, councils and committees that require a PhD Candidates as a representative, but which do not require regular elections.

## **General Meeting and Elections of STIP-HF**

§ 11 STIP-HF is to arrange a general meeting for all PhD-Candidates at HF every semester. STIP-HF may also arrange general meetings during the semester to discuss important matters. Potential changes to these regulations are only to be made at these general meetings.

§ 12 “STIP-HF is to be comprised of three to six members, with representatives from as many units of the faculty as possible, and otherwise comprised of a diverse group of members.

§ 13 The members of STIP-HF are elected for one year at a time at the general meeting at the beginning of the spring semester. The general meeting can also allow STIP-HF to supplement these elections when necessary.

§ 14 All PhD-Candidates at HF hold a vote and may be elected at the general meeting. Candidates should, if possible, promote their candidature personally at the general meeting. If a candidate is unable to attend, another PhD Candidate may promote his or her candidature.

§ 15 All decisions at the general meetings are voted on, with a vote of a simple majority to pass.

§ 16 STIP-HF constitutes its own assembly, and selects its leader and secretary, as well as other specialized roles.

§ 17 The leader and secretary of STIP-HF are to announce the general meeting at least two weeks ahead of its completion. If STIP-HF is not active, any PhD-Candidate at HF may announce a general meeting.

## **Regular Committee Meetings**

§ 18 STIP-HF is to arrange meeting on a regular basis, usually prior to a Faculty Board meeting.

§ 19 All PhD-Candidates at HF have the right to attend and take part in STIP-HF's meetings. The members of the committee can, by a vote of a two-thirds majority, select to close a meeting in dealing with matters of a sensitive nature, such as human resources cases.

§ 20 The committee achieves quorum when at least 50 % of its members are present. All decisions are made by a vote of a simple majority.

§ 21 A regular meeting, including an agenda, is to be distributed at least one week before the meeting is held. The agenda and the notice are to be available to all PhD-Candidates at HF.

Regulations from the GM 17.04.09, minor revisions 29.09.15.