

Summary of stipend settlement - upload as an attachment to the stipend settlement in the Self-Service Portal
(For Excel format - please send a request for this to okonomi@mnfa.uib.no)

Your stipend:	Amount
Travel (one round trip)	
Accommodation and living expenses	
Consumables/ equipment	
Total	

Please note that if you have had expenses covered by other sources (e.g., host institution) or if any of the conditions for the original stipend were not met (e.g., if the duration of the stay was shorter than planned, or your family did not join you after all etc.), first contact the case administrator for the stipend allocation, project economist, or Head of Administration at your department, to obtain the updated stipend amount.

Documented additional costs

Voucher number	Travel (one round trip)	Amount in currency	Exchange rate	Amount in NOK
				-
				-
				-
				-
				-
				-
				-
	Total			-

Any excess allocation amount will be returned to the fund/faculty and cannot be used to cover other expenses.

Voucher number	Accommodation and living expenses	Amount in currency	Exchange rate	Amount in NOK
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
	Total			-

If your stipend allows it, any excess allocation amount can be included as taxable income - in this case, the employer's contribution (AGA) must be deducted. Please see the [guidelines for more information](#).

Voucher number	Consumables/ equipment (if granted)	Amount in currency	Exchange rate	Amount in NOK
				-
				-
				-
				-
				-
				-
				-
	Total			-

Any excess allocation amount will be returned to the fund/faculty and cannot be used to cover other expenses.