

## Info about UiB in NORHED II applications

We refer to the applicant guidelines found on the NORHED II website:

<https://norad.no/globalassets/filer-2019/norhed-ii/guidelines-online-application-norhed-ii-2021-26.pdf>

Note that the suggestions in this document for information on the applicant's routines, systems, and experience relevant to project implementation is for UiB in general. Guidelines state that information on different levels in the institution may be relevant. You may therefore want to add specific information on faculty/institute level for some of the questions.

The following text is partly advise on how to fill in the questions under the heading "organization" in the NORHED application form, partly suggested text to paste directly into the application.

- **Legal form:**
  - o *Suggested text:* Publicly funded university. Part of the Norwegian state. Organizational number 874 789 542
  
- **Subunit:**
  - o This refers to the Department and Faculty of the "Contact person" of the application, who must also be the main person responsible for the project.
  
- **Umbrella organisation:**
  - o Select «no»
  
- **Other grants or funding**
  - o The application guidelines states that this question pertains to the applicant/subunit in question (not the whole institution). Norad has explained that the main purpose for this question is to have an overview of existing projects and cooperation, to make sure new funding does not overlap.
  
- **Brief description of applicant's routines for and expertise with financial management, including cash flow, internal audits, financial audits and routines for procurement**
  - o *Suggested text:* UiB is one of the oldest public funded universities in Norway and is subject to the Norwegian state rules on financial management. UiB is subject to the inspections of the Office of the Auditor General Norway. UiB has a dedicated project economy system where all externally funded projects are registered as separate projects and subject to the national and internal rules and routines on financial management and audits. The university is subject to the Act on public procurement and

the regulations on public procurement. The University has in addition supplementary internal rules on procurement that the University adheres to.

- **Brief description of the applicant's system for results management**
  - o *Suggested text:* The University of Bergen is organized in several departments, faculties and centers. The university has overarching rules and regulations on financial management and internal control that are monitored by the departments, faculty, and central level.
  
- **Brief description of applicant's system for risk management**
  - o *Suggested text:* The University of Bergen is organized in several departments, faculties and centers. The university has overarching rules and regulations on financial management and internal control that are monitored by the departments, faculty and central level. In addition, the university and departments regularly performs HSEQ assessments of its activities.
  
- **Does the applicant have an anti-corruption strategy and a whistleblowing channel?**
  - o Yes
  
- **Does the applicant have written routines for procurement?**
  - o Yes
  
- **Does the applicant have a financial management manual?**
  - o Yes
  
- **Does the applicant have ethical guidelines?**
  - o Yes
  
- **Does the applicant have a gender equality policy?**
  - o Yes
  
- **Does the applicant have guidelines for detection and prevention of sexual harassment and sexual abuse or exploitation?**
  - o Yes
  
- **Comments:**
  - o *Suggested text:* The policies and regulations are available from the central repository for the rules and regulations at UiB: [regler.app.uib.no](http://regler.app.uib.no). UiB also has an action plan for gender equality.