



Application for admission to the doctoral education (PhD-degree) at the Faculty of Social Sciences, University of Bergen

1. Doctoral education

This application is valid only for entry into doctoral education at the Faculty of Social Sciences, University of Bergen.

Name of department to which you are applying

2. Personalia

First names:	Surname:	Female <input type="checkbox"/>	Male <input type="checkbox"/>
Home address:	Postcode: City:	Country:	
Telephone (private):	E-mail address:	Nationality:	
Date of Birth / Personal identification number (11 characters):			

3. Higher Education

For entrance into the doctoral education at the Faculty of Social Sciences the applicant is required to have completed a Master's degree (3 years undergraduate degree plus 2 years Master's degree) or other equivalent qualification (postgraduate degree, professional qualification) in the subject area of the department to which they are applying. The Faculty may require that special courses be followed and/or special tests be passed prior to the applicant's admission to the programme.

Certified copies of certificates and a summary of the applicant's thesis should be attached to this application.

Applicants who have a Master's degree from a non-Norwegian University or who have not completed 5 years of study leading to their Master's degree (or equivalent qualification) in the subject area to the department to which they are applying, should attach an overview of the course descriptions (curriculum) of their postgraduate degree.

A. Master's degree, professional degree or equivalent:

Degree/subject	Year	Semester	Institution

B. Other education

Subject	Year	Semester	Institution
Comments			

4. Relevant post-qualification experience

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5. Publications

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6. Funding:

It is important that all sections are completed as accurately as possible.

For applicants currently employed in another position, a copy of the letter of appointment/contract of employment must be attached.

Applicants who are not employed by the University of Bergen must attach a declaration from their employer stating that research expenses will be covered: software, books, courses, data collection, fieldwork and the like.

All applicants who have/will have a contract of employment should use the start and end dates set out in the contract of employment. Permanent staff who have arranged with their employer to be released from their duties for the period of their doctoral education, should use the start and end dates approved by their employers for this purpose.

Acceptance into the PhD programme is normally for a period of three years, or alternatively four years if work commitments are included and outlined within the finance plan. Any authorised absence will lead to an automatic extension for an equivalent period of time.

The name of the institution awarding the grant to the applicant (for example, the University of Bergen, the Norwegian Research Council, the Norwegian State Educational Loan Fund (Lånekassen), Employer, etc) should be inserted in the box marked 'Main source of funding'.

Date (from-to)	day	month	year	-	day	month	year
Name of employer:							
Type of employment							
<input type="checkbox"/> Scholarship <input type="checkbox"/> Temporary contract <input type="checkbox"/> Permanent							
Place of employment							
Institution	Faculty	Department	Section/Centre				
Main source of funding:							
Any other source of funding:							
Is the thesis part of a project?				If yes, insert project title:			
<input type="checkbox"/> Yes <input type="checkbox"/> No							
Comments:							

7. Project proposal

The applicants must provide a project proposal of 5-8 pages in length. The proposal should give a description of the main subject area, the problems to be addressed and the choice of theory and method. The proposal should include a detailed time plan for the different aspects of the research. In addition an estimated budget must be included setting up expenses for the doctoral project. For more information please see the checklist for project proposals: <http://link.uib.no/?4tDm>

Preliminary title of the thesis:
The thesis can be an original work or a continuation of earlier studies. If the thesis is to be a continuation of research carried out for the postgraduate degree, please clarify.
Area of subject specialisation:

8. Suggested supervisor(s)

The main supervisor should normally be attached to the department to which the applicant is applying

Surname	First names	Category of supervisor	Institution	E-mail address

Categories of supervisor: M = main supervisor, C = co-supervisor, E = external supervisor

9. Tentative plan for the training component

All sections should be completed as far as possible.

The training component normally comprises of courses and activities of at least 30 credits (ECTS), and usually includes:

- Philosophy of science and ethics, 10 credits
- Methodology, minimum 5 credits
- Academic theory, minimum 5 credits
- Academic dissemination, 3 credits

The individual department may have different requirements.

A. Courses

Activity	Place/Institution	Examination method	Credits	Date semester/year
Total				

B. Any previous PhD courses to be considered upon admission

Attach course documentation.

Activity	Place/Institution	Examination method	Credits	Date semester/year

C. Planned stays at research institution abroad

Institution/department/country	Objective	Period	Funding

10. Attachments

Tick off relevant boxes:

Obligatory

- Certified copies of degree certificates and transcripts
- CV
- Summary of master thesis
- Project proposal
- Evaluation from supervisor

Additional attachments

- Overview of course descriptions (curriculum) associated with postgraduate degree (para. 3)
- Copy of letter of appointment/contract of employment/letter awarding grant (para. 6)
- Declaration from employer to clarify funding (para. 6)
- Documentation of PhD courses to be considered upon admission (para. 9)

Other:

Specify:

11. Signature

Place:	Date:	Signature of applicant:
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12. Department signatures

Place:	Date:	Signature of main supervisor:
Place:	Date:	Signature of Head of Department

13. Comments and final recommendations from the departmental research committee

Comment/recommendation:		
Place:	Date:	Head of research committee

The department must write a separate evaluation (ca. one A4 page) based on the applicant's project proposal.

Send application with attachments to:

The Faculty of Social Sciences: post@svfa.uib.no